Completed Sample Work-in-Progress (WIP) Schedule – Word Format

Work In Progress Report as of: ____7/1/20XX_____

Company Name & Address: __Your Company Name_____

Project Name and Owner/Obligee	Description	Location	Start Date	Bonded (Y/N)	Contract Price	Estimated Cost at Bid (costs – not contract price)	Total Amount Billed to Date (including Retainage)	Total Costs Incurred to Date	Revised Estimate Cost to Complete (Remaining Work)	Scheduled Completion Date (Month/ Year)
1.LIRR	Repair HVAC	NYC	5/1	N	175,605	149,600	134,000	100,000	34,000	7/1/20XX
2.PS 4	Renovation	NJ	6/2	N	350,551	255,685	204,550	175,050	80,600	12/1/20XX
3.Club 2	Repair and install	NJ	3/2	N	500,125	450,520	325,602	300,176	152,504	9/3/20XX
4.										
5.										